TRAINING TOPIC: Chemical Hazards Review: Supervisor’s Review of MSDS pertaining to their work group (30 minutes)

TRAINING AIDS:

Handouts:

University of Delaware Policy: http://www.udel.edu/ExecVP/polprod/7-27.html
Reference Data Sheet on Material Safety Data Sheets:
http://www.meridianeng.com/msds.html

Crew MSDS: Maintained by area for each chemical used on the job.

Presenter Preparation:
1. Review UD Policy
2. Read Meridianeng.com website for MSDS background
3. Individual MSDS for each chemical to be covered in the training session and schedule multiple sessions until all MSDS sheet have been reviewed
4. Plan for 30 minute sessions for retention purposes

Program: Training Includes:
1. Open meeting by selecting a chemical used in the crew and ask what first aid procedures should be used if chemical is splashed on skin, eyes or ingested. Acknowledge that annual review of MSDS sheets are important and may prevent or reduce accidental injury.
2. Work through reviewing each chemical’s MSDS sheet with the employees to insure understanding.
3. Review the location of MSDS sheets available to the shops.
4. Identify OHS consultants as sources of additional information at ext. 8475.
5. Have the employees sign an attendance sheet.
http://www.facilities.udel.edu/policies/HRPOLICIES/PolProgMeetingSignInForm_Dec_00.doc