



## **MEMORANDUM**

OFFICE OF THE UNIVERSITY ARCHITECT

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**DATE:** June 16, 2014

**SUBJECT:** Space Committee

- Committee Structure
- Operating Procedures

### **COMMITTEE STRUCTURE:**

Vice President, Facilities & Auxiliary Services (Chair)  
Budget Director  
Dean of Student Life  
Director of Facilities Planning & Construction  
Director of Real Estate  
Executive Associate Athletic Director  
Executive Vice President and University Treasurer  
Provost  
Senior Vice Provost for Research and Strategic Initiatives  
University Architect  
Vice President, Finance and Administration  
Vice Provost for Graduate and Professional Programs

#### Subcommittee:

Dean, College of Agriculture & Natural resources  
Dean, College of Arts and Sciences  
Dean, Alfred Lerner College of Business & Economics  
Dean, College of Earth, Ocean, and Environment  
Dean, College of Education and Human Development  
Dean, College of Engineering  
Dean, College of Health Sciences  
Provost (Ex-Officio)  
University Architect (Chair)



## **OPERATING PROCEDURES**

The Committee establishes operating procedures necessary to perform its recommendations relative to space assignments on and off campus.

The Committee holds scheduled meetings in September, December, February, April, May, and July. The Committee may also meet on an as needed basis as the situation may dictate from time to time.