## HVAC SHOP
### FILTER CHANGER
#### Ref. Code: H-FC-2

<table>
<thead>
<tr>
<th>Activity</th>
<th>Hazard Identification</th>
<th>Required Precautions</th>
</tr>
</thead>
<tbody>
<tr>
<td>1. Driving to and from work site.</td>
<td>1. Motor vehicle accident; striking pedestrians, bicyclists, or individuals using rollerblades.</td>
<td>1. Wear prescription lenses, if required, and seatbelt. Verify that all equipment on vehicle is secured properly. Stay alert for pedestrians, bicyclists, and individuals using rollerblades.</td>
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<tr>
<td>2. Using stepladder.</td>
<td>2. Ladder collapsing; slipping/falling from ladder.</td>
<td>2. Inspect ladder before use. Use ladder of proper height. Make sure ladder is properly assembled and locked and standing on level ground. Do not exceed weight limit for ladder. Do not stand on top of ladder or on top rung. Have coworker hold ladder.</td>
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<tr>
<td>4. Changing filters in classrooms, stairwell units, and floor units.</td>
<td>4a. Inhalation of dust; dust in eyes.</td>
<td>4a. Wear dust mask. Wear safety glasses.</td>
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<td></td>
<td>4b. Possible exposure to asbestos, resulting in illness.</td>
<td>4b. Stay away from areas containing asbestos. Attempt to hold dust down to a minimum.</td>
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<tr>
<td>5. Vacuuming coils.</td>
<td>5a. Inhalation of dust; dust in eyes.</td>
<td>5a. Wear dust mask. Wear safety glasses.</td>
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<td>5b. Electric shock; electrocution.</td>
<td>5b. Always use GFCI protector.</td>
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<tr>
<td>6. Oiling fan motors.</td>
<td>6. Getting fingers caught, resulting in cuts and abrasions.</td>
<td>6. Shut the unit down prior to beginning work.</td>
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</tbody>
</table>