FACILITIES, REAL ESTATE & AUXILIARY SERVICES
HOURLY EMPLOYEES
DEPENDENT SICK LEAVE

Effective 7/1/17

SIX (6) DAYS SICK LEAVE MAY BE USED FOR THE ILLNESS OF AN
EMPLOYEE’S SPOUSE AND/OR DEPENDENT MINOR CHILD(REN) AND/OR
PARENT(S).* CBA 12.6G

THE TIME USED AS DEPENDENT SICK LEAVE WILL BE DEDUCTED FROM THE
EMPLOYEE’S ACCRUED SICK BALANCE.

DEPENDENT SICK LEAVE RESET DATE IS JULY 1ST EACH YEAR.

IF AN EMPLOYEE HAS A DEPENDENT CARE BALANCE BUT HAS NO ACCRUED
SICK LEAVE, THEN THE EMPLOYEE CANNOT USE DEPENDENT CARE LEAVE.

*For 439 only, in case of the parent, the employee must produce a physician’s note or
official documentation, such as an appointment card that supports this sick leave.